

MINISTRY OF HIGHER EDUCATION AND SCIENTIFIC RESEARCH
ANBAR UNIVERSITY
QUALITY ASSURANCE AND UNIVERSITY PERFORMANCE



THE IMPROVEMENT PLAN
DEPARTMENT OF HADITH AND ITS SCIENCES
THE ACADEMIC YEAR 2019-2020



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1. The strategic plan

| Points for improving | Suggestions | Mechanisms | Outputs | Course | | In charge | Requirements |
|--|---|--|--|------------|----------|--------------------------|-----------------|
| | | | | beginnings | Ends | | |
| Qualification of the model classrooms of study | Attention to acoustics and data show in the classrooms | Providing devices and accessories | The student can understand and learn study materials | 1/7/2019 | 1/6/2020 | Administrative Assistant | Financial sums |
| Curriculum Preparations | Attention to lectures using modern methods | Equipping the classrooms with modern facilities, such as computers, monitors, and others | Simplified student study materials | 1/9/2019 | 1/6/2020 | Head of Department | Copying devices |
| Attention to the subspecialties of teachers | Keeping up with the modern publications of each specialty | Holding exhibitions of books and others to know what is new and useful | Increase the academic capabilities of teachers | 1/9/2019 | 1/7/2020 | Professional teachers | |



2. Organizational Chart

| Points for improving | Suggestions | Mechanisms | Outputs | Course | | In charge | Requirements |
|-----------------------|--|---|--------------------------------------|------------|----------|---|--------------|
| | | | | beginnings | Ends | | |
| Department committees | Attention to useful committees and leave inactive committees | Make an evaluation of the working committees | Sobriety of the department | 1/9/2019 | 1/7/2020 | Head of Department | |
| Department Council | Giving powers to the Department Council | Make an evaluation of the working committees | Sobriety of the department | 1/9/2019 | 1/7/2020 | Head of Department | |
| Department Council | Giving powers to the Department Council | Department Head Statement What are the department's goals? | | 1/9/2019 | 1/7/2020 | | |
| Department Council | Interest in doing research and meaningful seminars | Obtaining approvals to hold seminars | An increase in the scientific aspect | 1/9/2019 | 1/7/2020 | Department Head with the Scientific Committee | |

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3. The administrative structure

| Points for improving | Suggestions | Mechanisms | Outputs | Course | | In charge | Requirements |
|---|--|------------|--|----------------|----------|---|--------------|
| | | | | beginnings | Ends | | |
| The need to staff | A private secretariat for the department | | Organizing the work of the department head | The whole year | | The Deanship | |
| Attention to the student's personal information | Use the computer to store student data | | Keeping and organizing everything related to the student | 1/9/2019 | 1/7/2020 | Administrative assistant with the department decision | |
| Library building | Making a library for each section | | Development of scientific talents | The whole year | | Deanship with the department | |



4. Finance resource

| Points for improving | Suggestions | Mechanisms | Outputs | Course | | In charge | Requirements |
|----------------------|--|------------|---------|------------|------|-----------|--------------|
| | | | | beginnings | Ends | | |
| Accounts | Making a special fund for each department that contributes to class activities | | | | | | |
| Laboratories | Making audio labs to benefit from them in teaching the Holy Quran | | | | | | |
| Solidarity Fund | Work to establish a fund for social solidarity for the student | | | | | | |



5. Institutional evaluation and quality management

| Points for improving | Suggestions | Mechanisms | Outputs | Course | | In charge | Requirements |
|----------------------|--|---|--|------------|----------|--------------------|--------------|
| | | | | beginnings | Ends | | |
| Development courses | Conducting human development courses to contribute to the professor's influential personality industry | cooperation The department with the Deanship | Preparing the influential scientific personality | 1/9/2019 | 1/6/2020 | Head of Department | |
| Awareness sessions | Conducting awareness sessions for the department's students in order to maintain the student's intellectual and behavioral integrity | cooperation The department with the Deanship | Create a conscious generation of students | 1/9/2019 | 1/6/2020 | Head of Department | |

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| | | | | | | | |
|--------------------|---|--|---|----------|----------|--------------------|--|
| Management courses | Conducting courses in the management system for department rapporteurs with employees | cooperation The department with the Deanship | Successful management employee industry | 1/9/2019 | 1/6/2020 | Head of Department | |
|--------------------|---|--|---|----------|----------|--------------------|--|



6. Students and graduates

| Points for improving | Suggestions | Mechanisms | Outputs | Course | | In charge | Requirements |
|-----------------------|--|------------|---|------------|------|--------------------|--------------|
| | | | | beginnings | Ends | | |
| First stage students | Work to encourage students of the first stage to define their goals | | Setting goals and drawing a plan helps the student to invest energies | | | Head of Department | |
| Fourth stage students | Work to make the fourth stage students more persistent to obtain high scores | | The student obtains high grades to be eligible for higher studies | | | Head of Department | |
| The graduates | Work projects to employ the largest number of graduates | | Take advantage of the capacities of graduate students | | | Head of Department | |

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7. Educational programs and courses

| Points for improving | Suggestions | Mechanisms | Outputs | Course | | In charge | Requirements |
|----------------------|-------------|------------|---------|------------|------|-----------|--------------|
| | | | | beginnings | Ends | | |

8. Teaching and learning

| Points for improving | Suggestions | Mechanisms | Outputs | Course | | In charge | Requirements |
|----------------------|-------------|------------|---------|------------|------|-----------|--------------|
| | | | | beginnings | Ends | | |

9. Teaching staff

| Points for improving | Suggestions | Mechanisms | Outputs | Course | | In charge | Requirements |
|----------------------|---|------------|---------|------------|------|-----------|--------------|
| | | | | beginnings | Ends | | |
| Researches | Encourage teachers to write research | | | | | | |
| Modern means | Use them to find out what publications are issued | | | | | | |

10. Scientific research

| Points for improving | Suggestions | Mechanisms | Outputs | Course | | In charge | Requirements |
|----------------------|-------------|------------|---------|------------|------|-----------|--------------|
| | | | | beginnings | Ends | | |

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11. Higher studies

| Points for improving | Suggestions | Mechanisms | Outputs | Course | | In charge | Requirements |
|----------------------|-------------|------------|---------|------------|------|-----------|--------------|
| | | | | beginnings | Ends | | |