MINISTRY OF HIGHER EDUCATION AND SCIENTIFIC RESEARCH

ANBAR UNIVERSITY

QUALITY ASSURANCE AND UNIVERSITY PERFORMANCE

THE IMPROVEMENT PLAN

DEPARTMENT OF INTERPRETATION AND QURANIC SCIENCES

THE ACADEMIC YEAR 2019-2020

1. The Strategic Plan

Points for improving	Suggestions	Mechanisms	Outputs	Course		In charge	Requirements
				beginnings	Ends		
No program for higher studies	Setting and activating a program for higher studies	Starting a higher studies program by implementing the mechanisms and informing the relevant authorities	Introducing a higher studies of Interpretation and Quranic Sciences	1 / 9 / 2019	30/6/2020	scientific Committee Head of Department Section Council college Council University Council	A Classroom 5 Professors scientific titles holders A Library data show 2 computers

2. The organizational structure

Points for improving	Suggestions	Mechanisms	Outputs	Course		In charge	Requirements
				beginnings	Ends		
Limited publishing of criteria for choosing and appointing administrative leaders and not applying them	publishing the criteria of choosing and appointing administrative leaders and applying them	Announcing the criteria for choosing and appointing administrative leaders in different departments and on the electronic page	The criteria of Choosing and appointing administrative leaders are stated and applied	1/9/2019	30/8/2020	The Dean The Scientific assistant on the units associated with it The Administrative assistant for the units attached to it	College website

3. The administrative System

Points for improving	Suggestions	Mechanisms	Outputs	Course		In charge	Requirements
				beginnings	Ends		
Training the employees in the department	Reviewing training programs for workers based on feedback	Workers engage in training courses focused on the skills to be developed	Modern training programs that serve the needs of workers	1/9/2019	30/8/2020	Administrative Assistant	Programs of training courses on the required skills

4. Financial resources

Points for improving	Suggestions	Mechanisms	Outputs	Course		In charge	Requirements
				beginnings	Ends		
There is no mechanism to develop the volume of self-resources of the department	* Setting a plan for developing the department's self-resources, documenting and announcing it to all parties concerned * Establishing a cafeteria for students	-	Increasing awareness of the existence of a resource development plan. Increasing the department's income	1/9/2019	30/8/2020	Head of Department Assistant Dean for Administrative Affairs The Dean	The presence of a building suitable for the work of the department's cafeteria, provided that the bidder who performs the bid performs the remaining needs

5. Institutional evaluation and quality management

Points for improving	Suggestions	Mechanisms	Outputs	Course		In charge	Requirements
				beginnings	Ends		
Support the periodic system of internal audit	A periodic internal audit system	• Preparing a review plan • Announcing the plan and defining roles • Encourage the college members to attend the internal audit training courses • Opinion poll on performance efficiency in different departments • Dissemination of mechanisms for assessing college	Periodic internal review	1/9/2019	30/8/2020	Head of Department Director of the Quality Assurance Division	Classroom Data show A computer

		proficiency • Preparing a document for the internal audit mechanisms					
Limited discussion of evaluation results of institutional elements with the external community and benefit from them	The necessity to discuss the evaluation results of the institutional elements with the external community and work to benefit from the evaluation results	Making meetings with the community leaders and beneficiaries of the college services, publishing the evaluation results to the beneficiaries of the service in a paper and electronic way, preparing a plan for improvement based on the results of the discussions.	Publication of the results of evaluation of improvement plans				
Failure of measuring	Measuring the return on	A questionnaire on the results of	There are results of				

the performance of improvement plans	the previous improvement plan	improvement through academic and scientific departments and students	improving				

6. Students and graduates

Points for improving	Suggestions	Mechanisms	Outputs	Course		In charge	Requirements
				beginnings	Ends		
The inconsistency of the educational programs in the department and the requirements of the labor market, both quantity and quality	Reviewing educational programs and their outputs in light of employers' satisfaction measures	Opening wide communication channels with employers, visiting students in their work sites, and getting acquainted with the tasks assigned to them, and the extent of their use of their scientific expertise	An educational program that is compatible with the needs of the labor market and achieves positive results and meets the desires of graduates	1/9/2019	30/8/2020	The Scientific Committee in the department Head of Department Section Council	Field visits Contact employers See government employment programs available at the relevant authorities and know the needs of institutions in the community.

7. Teaching and learning

Points for improving	Suggestions	Mechanisms	Outputs	Course		In charge	Requirements
				beginnings	Ends		
Keeping up with the scientific development which take place in the world	Updating the Study programs	Determining the points to be updated in the study subjects	An updated study program that keeps up to the scientific development taking place in the world	1/9/2019	30/8/2020	The Scientific Committee in the department Committee of Experts	Renewed scientific resources in the general and accurate specialization

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8. Teaching staff

Points for improving	Suggestions	Mechanisms	Outputs	Course		In charge	Requirements
				beginnings	Ends		
The ability of teachers to manage and prepare psychological and educational counseling files The instructor should have the ability to manage tutorials and solve problems	Holding seminars and workshops for teachers to train them	Holding a workshop on how to manage the pilot episode Holding a workshop on how to fill in the instructional file Holding a seminar for students on the role of the advisor and its importance	Improving the teaching proficiency in providing counseling services as an educator before he is a teacher	1/9/2019	30/8/2020	Department Guidance Officer Guidance unit in the college	A Hall A Computer Data show

9. Scientific Research

Points for improving	Suggestions	Mechanisms	Outputs	Course		In charge	Requirements
				beginnings	Ends		
The topics covered by the applied research which deal with problems related to society are prepared	Measuring the extent to which research can be applied and used to solve problems related to the local community	* Identify problems according to priority and those in charge of implementation * Development of a research action plan	Announcing the results to the local community	1/9/2019	30/6/2020	The teaching staff The final students stages	Helping institutions in the local community to provide administrative facilities for researchers, such as allowing them to visit prisons and correctional facilities