



كلية : الآداب

القسم او الفرع : اللغة الانكليزية

المرحلة: الثانية

أستاذ المادة : أ.د. عبد شاحوذ خلف

اسم المادة باللغة العربية : مهارات تواصل

اسم المادة باللغة الإنكليزية : Communication Skills

اسم المحاضرة الأولى باللغة العربية: الم نلتق من قبل؟

اسم المحاضرة الأولى باللغة الإنكليزية : Haven't we met before?

محتوى المحاضرة الأولى

Unit 1

Haven't we met before?

- Situational Dialogue 1

GIVE IT A TRY

Tag questions:

Positive sentence ==== negative tag

Kate will be here soon, won't she?

It's a nice day, isn't it?

negative sentence ==== positive tag

Kate won't be late, will she?

They don't like us, do they?

Very Important

- If the sentence does not contain an auxiliary, borrow from DO, (tense and subject)

This film looks very interesting, doesn't it?

Unit 1

Haven't we met before?

- After Let's The question tag is shall we?

Let's go for a walk, shall we?

- After Don't, the question tag is will you?

Don't be late, will you?

- After I'm the negative question tag is aren't I?

I'm right, aren't I? Yes, you are.

Unit 1

Haven't we met before?

- Conversational Openings
- Practice 1
- Practice 2

Unit 1 Haven't we met before?

Extending the conversation:

- The difference between 'have been to' and 'have gone to';
- I have been to this film festival before (meaning, I went there, saw the film festival, but I am here now)
- Ali has gone to London (meaning, he is either on his way to London or has arrived there, but sure he is not here now)
- Practice

Unit 1

Haven't we met before?

- The is the first time I have been to this film festival (we normally use 'the' before expressions like 'this is the first time', etc, BUT not 'a' or 'an')
- I have been to this film festival before (meaning, I went there, swa the film festival, but I am here now)
- Ali has gone to London (meaning, he is either on his way to London or has arrived there, but sure he is not here now)



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اسم المحاضرة الثانية باللغة العربية: لقد سمعت عنك الكثير

اسم المحاضرة الثانية باللغة الإنكليزية: I've heard a lot about you

محتوى المحاضرة الثانية

Unit 2

I've heard a lot about you

- Situational Dialogue:

GIVE IT A TRY

Introducing friends:

- Using alternatives for 'it's nice' to meet you.
- It's good
- I'm glad
-
- Practice 1
- Making small talk (1)

Unit 2

I've heard a lot about you

- Practice:
 - Making small conversations on activities;
 - Play music
 - Play chess
 - Cooking
 - Play sports
- Listen to this
 - Part 1
 - Part 2

Yes, No Questions

Should be answered by either 'yes', or 'no'

These are normally constructed with the use of an auxiliary.

Rule:

Aux + subject + complement + ?

Examples:

Do you normally go fishing?

Have you been to this film festival?

Can you speak English fluently?

Is he a good tennis player?

Wh-word Questions

Information questions:

Cannot be answered by either 'yes', or 'no', should give information

Rule:

Wh-word + auxiliary + subject + complement + ?

Where do you live?

When does the train arrive?

What is your name?



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اسم المحاضرة الثالثة باللغة العربية: اين استطيع غسل هذا القميص؟

اسم المحاضرة الثالثة باللغة الإنكليزية: Where can get this cleaned?

محتوى المحاضرة الثالثة

Unit 3

I've heard a lot about you

- Situational Dialogue:

GIVE IT A TRY

Asking where services are located:

- Using alternatives for expressions to show the way.
-
- Practice 1
- Making small talk (1)

Unit 2

I've heard a lot about you

- Practice:
- Making small conversations on activities;
- Check your email
- Get your watch fixed
- Get your coat cleaned
- Mail a package

- Listen to this
- Part 1

- Part 2

Wh-word Questions

Information questions: asking about a missing information

Cannot be answered by 'yes', or 'no'.

These are normally constructed with the use of a wh- question word.

(where, when, what, who, whom, how, etc)

Rule:

wh-word + aux + subject + complement + ?

Examples:

Where do you live?

What is your name?

When does the first session start?

Wh-word Questions

When asking about the agent, the rule becomes;

wh-word + main verb + c +?

Who broke the window?

Passive Voice

Changing active sentences to passive:

Rule:

Be + ed2 (pp) of the main verb

I wrote a letter.

S. MV (past simple) 0.

A letter was written.

be ed2 (pp)

Passive Voice

Changing active sentences to passive:

Rule 2:

Get/have + something + ed2 (pp) of the main verb

I went to the mechanic to get my car repaired.

Ali went to the barber to have his hair cut.



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اسم المحاضرة الرابعة باللغة العربية: اين اجد محل الملابس؟

اسم المحاضرة الرابعة باللغة الإنكليزية : Where can I find a clothing store ?

محتوى المحاضرة الرابعة

Unit 4 Where can I find a clothing store ?

- Situational Dialogue:

GIVE IT A TRY

Asking for directions in a store:

- Using alternatives for expressions to show the way.
-
- Practice 1
- Making small talk (1)

Unit 2

I've heard a lot about you

- Practice:
- Making small conversations on activities;
- Buying a bracelet.
- Get some perfume.
- Look at video games.
- Have lunch
- Listen to this
- Part 1
- Part 2

Questions within other Questions

When a question is integrated with another question, the word order of the second question is changed;

- Where can I find an umbrella ?
aux. + subject + c. + ?

- Can you tell where I can find an umbrella?
Question 1 subject + aux. + c. + ?

- Do you know where I can buy a new shirt?

Wh-word Questions

When asking about the agent, the rule becomes;

wh-word + main verb + c +?

Who broke the window?

Passive Voice

Changing active sentences to passive:

Rule:

Be + ed2 (pp) of the main verb

Be (selected depending on tense and new subject)

- I wrote a letter.

S. MV (past simple) O.

A letter was written.

be ed2 (pp)

Passive Voice

Changing active sentences to passive:

Rule 2:

Get/have + something + ed2 (pp) of the main verb

I went to the mechanic to get my car repaired.

get + something + MV (ed2)

Ali went to the dry cleaners to have his coat cleaned.

References: المصادر

Person to Person

Jack C. Richards, David Bycina & Ingrid Wisniewska