

جامعة الانبار

كلية التربية للعلوم الانسانية

قسم اللغة الانكليزية

مادة الكتابة الاكاديمية

المرحلة الثالثة

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Academic Writing

Third stage

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2021-2022

Chapter Four

The 7th Lecture

Body Paragraph

a body paragraph in an essay is like a supporting sentence in a paragraph. It is the place for developing the writer's ideas and prove his points. Students can use facts, examples, quotations, and paraphrases to support the subtopics that will be explored in the body paragraph. This is the main crux of your essays. The body is the meat of your essay sandwiched between the introduction and the conclusion. So the most vital and important content of the essay will be here. This need not be confined to one paragraph. It can extend to two or more paragraphs according to the content.

Usually, we have a lot of information to provide in the body. And the mistakes writers generally make is to go about it in a haphazard manner which leaves the reader confused. So it is important to

organize your thoughts and content. Write the information in a systematic flow so that the reader can comprehend. So, for example, you were narrating an incident. The best manner to do this would be to go in a chronological order.

Organization and body paragraph: logical division of ideas
the basic pattern of organization for essays is the logical division of ideas. In this pattern, students divide their topics into subtopics, and each subtopic develops one important idea related to the main topic. Each subtopic is discussed in a separate paragraph, and paragraphs are presented in an order that will make sense to the readers. Logical division is an appropriate pattern for explaining causes, reasons, types, kinds, qualities, methods, advantages, and disadvantages.

Thesis Statement for Logical Division of Ideas

a thesis statement indicates subtopics that will be discussed in the essay:

a- when the organization pattern is a logical division of ideas , the statement may list each subtopics.

b- sometimes the thesis statement of a logical division essay may indicate the number of subtopics.

c- when an essay has only two subtopics , paired conjunction (both.. and..) may be an effective way to list them.

D-a colon (:) is useful before lists of two, three, or more subtopics in a thesis statement.

Notice that the subtopics of a logical division of ideas are in parallel form, which means that they have the same grammatical form.

Students are asked to memorize transition signals for logical division essay to make the readers see how the subtopics are related.

Outlines of Essays

because an essay is long it is important to organize and plan before

writing it. The best to do this is by making an outline. An outline is not only organize the student's thoughts but also keep the students on track once they begin to write.

A formal outline has a system of numbers and letters. Different fields of study may have different systems of outlining, but the following is the most common:

Roman numerals (I, II, III ...) number the major section of any essay (Introducing, body, conclusion).

Capital letters (A, B,..) label the body paragraphs.

Arabic numerals (1.2...) number the sub points in each paragraph.

Small letters (a, b, ...) label the specific supporting details.

If another level is needed, student could use small Roman numbers (,i, ii, iii.....) .

Conclusion

This is the last paragraph of the essay. Sometimes a conclusion will just mirror the introductory paragraph but make sure the words and syntax are different. A conclusion is also a great place to sum up a story or an argument. You can round up your essay by providing some moral or wrapping up a story. Make sure you complete your essays with the conclusion, leave no hanging threads.

In writing an essay it is important to:

- Give your essays an interesting and appropriate title. It will help draw the attention of the reader and pique their curiosity

- Keep it between 300-500 words. This is the ideal length, you can take creative license to increase or decrease it
- Keep your language simple and crisp. Unnecessary complicated and difficult words break the flow of the sentence.
- Do not make grammar mistakes, use correct punctuation and spellings. If this is not done it will distract the reader from the content
- Before beginning the essay organize your thought and plot a rough draft. This way you can ensure the story will flow and not be an unorganized mess.