



كلية : الآداب

القسم او الفرع :قسم اللغة الانجليزية

المرحلة: دبلوم

أستاذ المادة : أ.م.د. علي صباح جميل

اسم المادة باللغة العربية : مهارات اكاديمية مستوى 1

اسم المادة باللغة الإنكليزية : Headway Academic Skills Level 1

اسم المحاضرة السادسة باللغة العربية: التعليم

اسم المحاضرة السادسة باللغة الإنكليزية : - Education

READING SKILLS Predicting content (2) • Linking ideas (5)

RESEARCH Focusing your search

WRITING SKILLS Greetings and endings in formal letters • Words and phrases.

READING Universities pp2s-29

The Aims of the Unit

This section focuses on prediction. It encourages students to think about the content of a text before they read it, i.e. the topic, the information they can find, and the vocabulary they expect to come across. It also introduces however as another way of linking sentences.

Procedures of the Lecture

1 Focus students' attention on the pictures and explain that they are all universities. Students read the instructions and answer the questions in pairs.

2 Students read the Study Skill and the instructions.

Tell students to read questions 1 to 3 before they skim the title and the first paragraph of the text. Tell students not to read the full text yet.

3 Students read the whole text quickly to check their predictions.

4 Students read the instructions. Remind them to use context to help them to understand the meaning of the words. Students complete

the exercise individually, then check their answers in pairs. Check answers with the class.

5 Remind students of the different kinds of reading. Ask them to read the article again slowly and carefully for meaning (intensive or study reading). They should then answer the comprehension questions. Check answers with the class.

6 Students read the Study Skill on however. Elicit the difference between (but and however), but joins two clauses, however joins two sentences). Point out the use of commas with but and however.

Students then read the instructions and answer the questions.

Students read the instructions. They then match the sentences and rewrite them using however. Remind them to use the correct punctuation.

WRITING: Formal letters and emails PP 30-31

The Aim of the lecture:

The aim of this section is to make students aware of formal style, especially in formal letters and emails. It prepares students for writing by giving them the conventions and some of the language they will need for simple, routine letters and emails.

Procedures of the Lecture

- 1- Read the instructions with the class. Students answer the question in pairs. Check answers with the class and write the suggestions on the board

2- Students read the Study Skill. Point out that these are the conventions in British English. Point out the use of commas after both the greetings and endings. Students then read the instructions and complete the exercise.

3- Ask students to read the instructions and read the email quickly, ignoring the gaps. Point out that the sender and the date are given automatically, but they should normally write a suitable subject.

Students then complete the exercise. Check answers with the class.

Students then read the Study Skills. Read through the expressions with the class and point out some of the structures which may cause difficulty (e.g. interested in+ -ing, look forward to+ -ing) and give examples where needed.

4- Read the instructions and the questions with the class. Explain any vocabulary that students do not understand, e.g. apply. Students then read the advertisement and answer the questions. Check answers with the class.